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Dear lead partners and project partners,

Hereby we would like to invite you to the **Training workshop in Minsk, Belarus on 21-22 February 2012.**

The training workshop will be devoted to

- Implementation of EU funded projects in Belarus within the Baltic Sea Region Programme (day 1)
- Procurement procedures within EU funded projects in Belarus (day 2).

We kindly ask you to register for the workshop (for either both days or only one) on our website: <http://eu.baltic.net/18937.html>.  
The **deadline for registration is 10 February 2012.**

The **main purpose** of the workshop is to support you as project partners and first level controllers operating in Belarus and lead partners from projects with Belarusian participation in carrying out your daily project routines. The Secretariat staff together with the experts from the Regional Capacity Building Initiative and INTERACT ENPI projects will inform you about the main Programme rules combined with national requirements for project implementation in Belarus.

The **main target groups** of the workshop are

- 1) project and financial managers from Belarusian partner organisations as well as
- 2) lead partner organisation staff,
- 3) the first level controllers of your projects are also welcome to participate in the workshop.

Each project partner organisation may participate in the event with two persons. Depending on the total number of registered participants, other interested project staff may take part in the training upon a request sent to the Joint Technical Secretariat.

Please indicate in your registration, whether you have any specific questions to be discussed during the sessions of the workshop.

**Baltic Sea Region**  
**Programme 2007–2013**

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Page 2 In order to utilise the seminar as effective as possible we strongly recommend you to review the following main Programme documents:

- Programme Manual;
- Grant Contract;
- Partnership Agreement;
- Project Management Toolkit.

These documents are available on the programme website <http://eu.baltic.net>.

You are welcome to review the country specific information on Belarus at <http://eu.baltic.net/Belarus.1608.html?>.

We are looking forward to meeting you and working fruitfully together.

Yours Sincerely,

Elena Kolosova  
Project Officer  
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Baltic Sea Region Programme 2007-2013